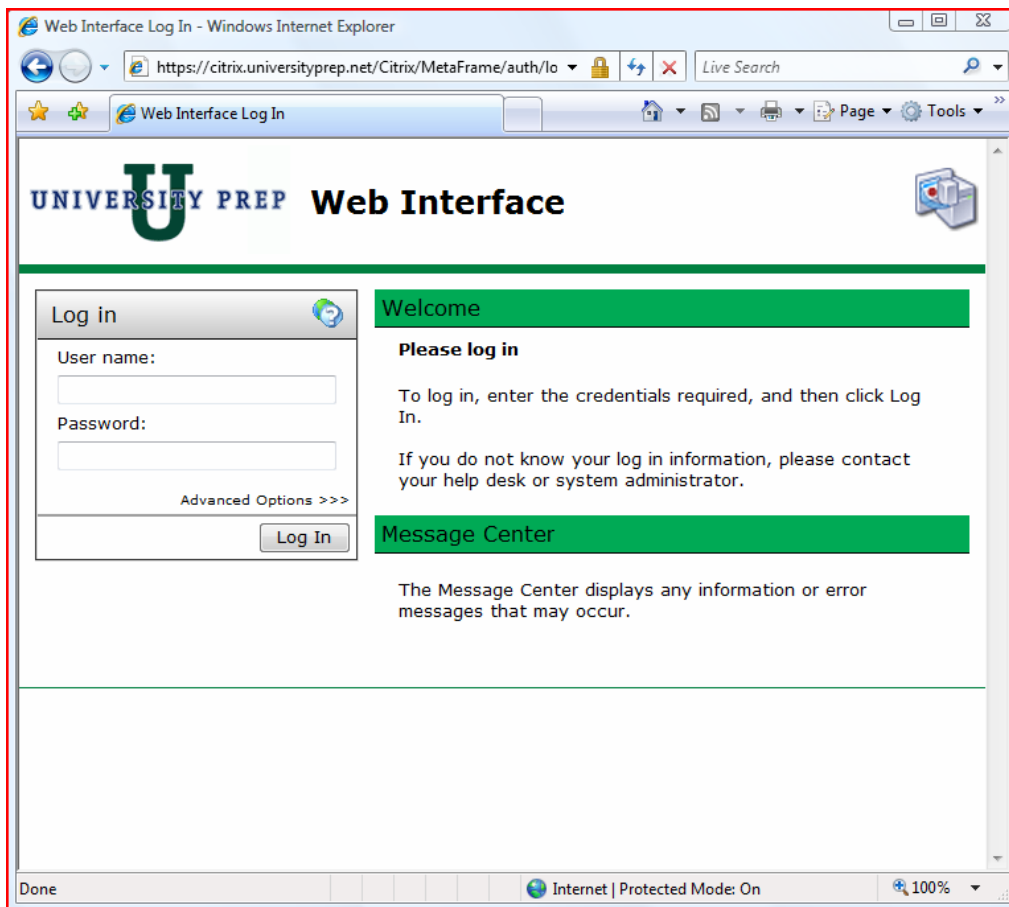
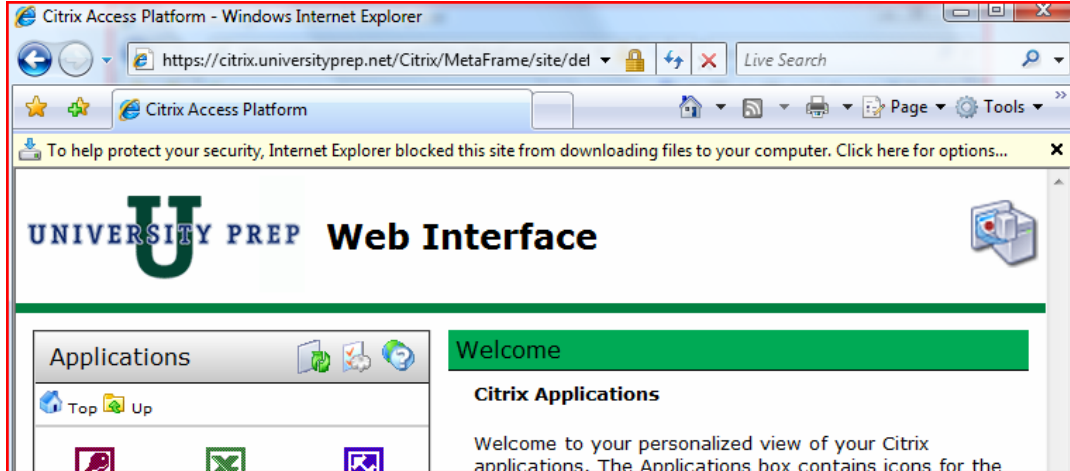


How to Connect to University Prep's Web Interface (For Windows Vista using IE 7)

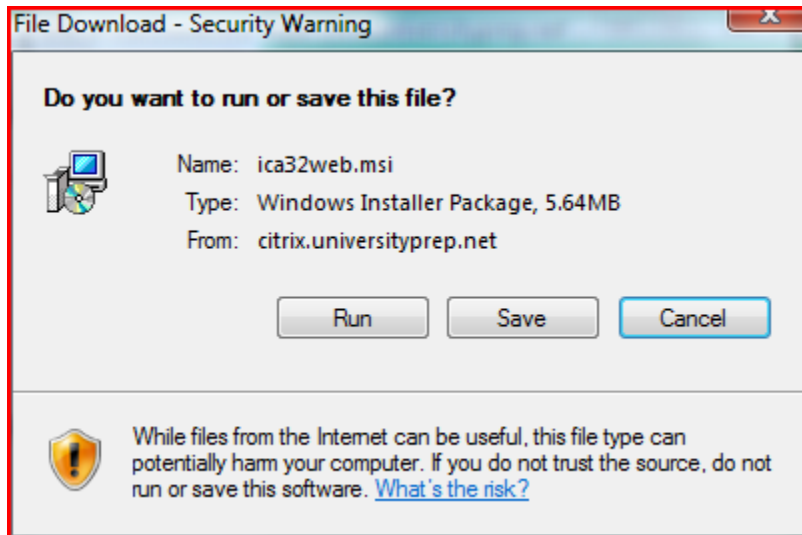
1. In your web browser, go to <https://citrix.universityprep.net> (or go to www.universityprep.org, click on the Puma's Head, and then click on the Web Interface link (under Quick Links) to access the U Prep Web Interface. You will see the screen below. Enter your username and password and click Log In.



2. The system will log in you in; however, because it is your first time using Web Interface on this computer, you will see a yellow w bar indicating that you need to download a file. Click the yellow bar and select Download File.



3. You will receive a popup similar to the one below. Select Run.



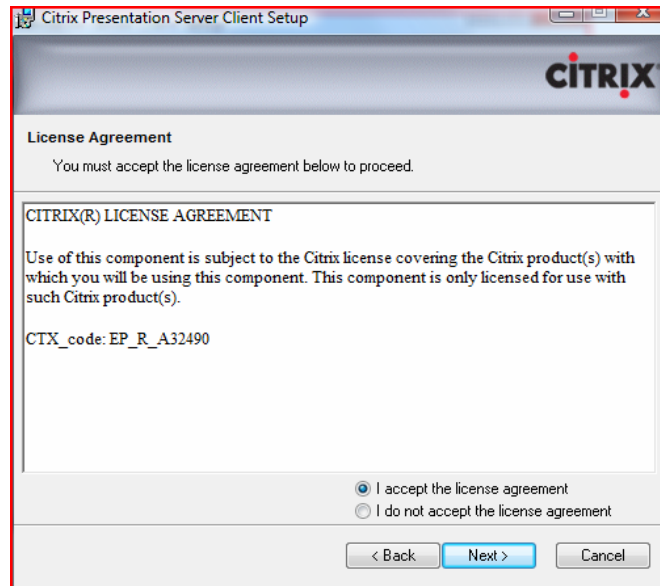
4. You will see another popup similar to the one below. Again, select Run.



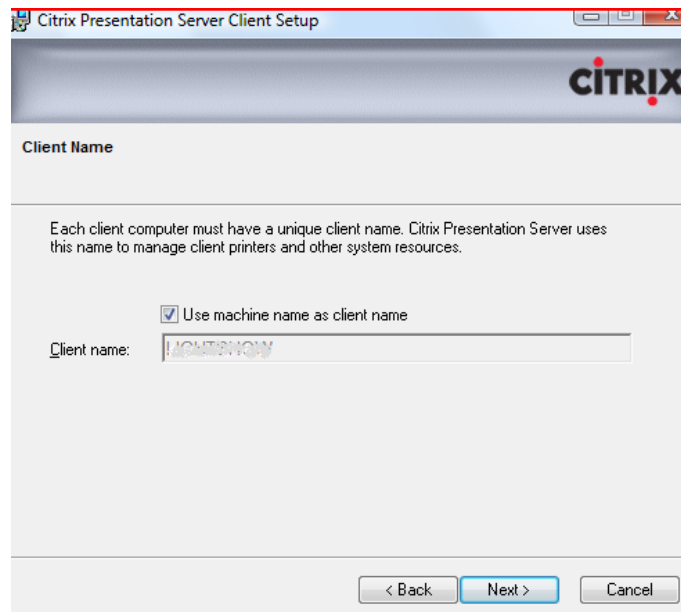
5. The Citrix Presentation Server Client Setup will begin. Click Next.



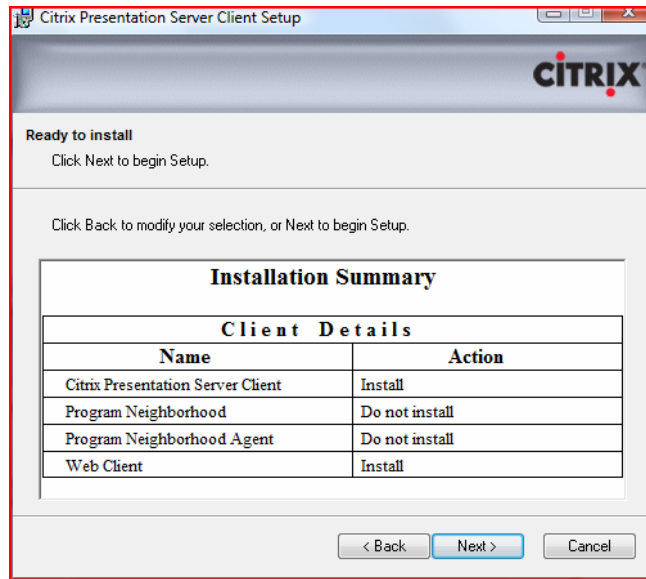
- The License Agreement Screen will be next. Choose I Accept This License Agreement and click Next.



- The next screen will verify your computer name. Click Next.



8. The next screen will provide an installation summary. Click Next.

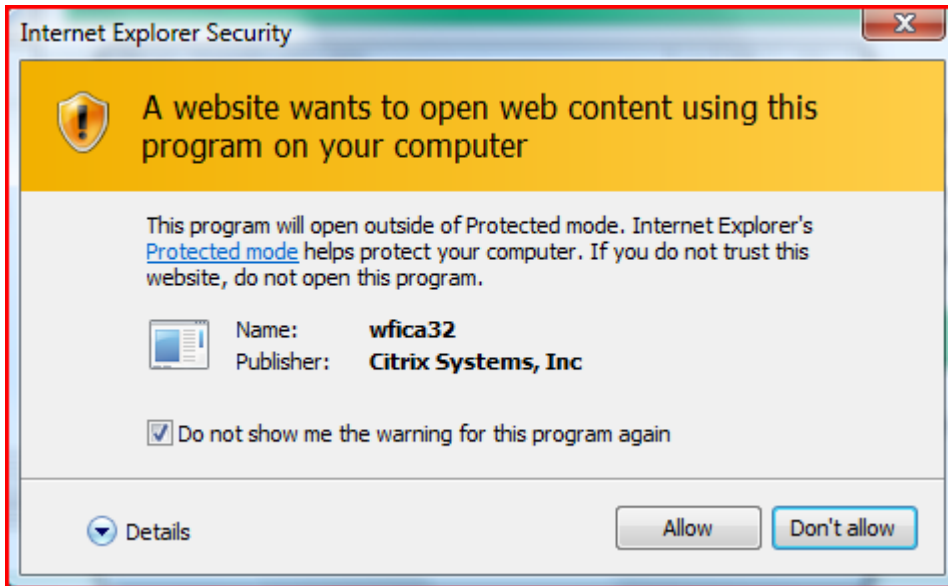


9. The features will begin to install. You will receive a popup stating that a program needs your permission to continue. The program is Citrix Web Client. Click Continue.

10. You will then receive a successful installation message. Click Finish.



11. As you go to open your application (ex: Word, Outlook, etc), you will see the Internet Explorer Security popup. Check the box that says Do Not Show Me The Warning For This Program Again. Click Allow.



12. You should now see the Application window:

UNIVERSITY PREP **Web Interface**

The screenshot shows a web interface window titled "Applications". At the top right of the window are three small icons: a green folder, a white folder, and a blue globe. Below the title bar, there are "Top" and "Up" navigation icons. The main area contains a grid of application icons, each with a label below it:

- Faculty Tools
- History
- Imaging
- Internet
- Math
- MS Office 2003
- Music and Audio
- Open Office
- Organizing Ideas
- Science
- Utilities
- Excel
- File Explorer
- Outlook
- PowerPoint
- Printers and Faxes
- U-Prep Moodle
- Word

At the bottom of the window, there are three buttons: "Reconnect", "Disconnect", and "Log Off". A mouse cursor is pointing at the "U-Prep Moodle" icon.

Welcome

Citrix Applications

Welcome to your personalized view that you can use. Click an icon to change your settings. Click a folder to contact your help desk or system

Message Center

The Message Center displays any

13. To start a program, either click on the icon, or click on a folder to open it up to see more applications. You should get the normal U-Prep Authorized Use Only warning. Click OK and the program should start.

