

Name:

Date Submitted:

Semester (s):

Study Away Petition Form

If you are interested in studying away, complete sections I and II of this form and return it to Mr. Jaffe by the date specified below.

- If you would like to be away for the first semester or an entire year, complete a petition form **by January 15 of the preceding school year.**
- If you would like to be away for the second semester, complete a petition form **by May 1 of the preceding year.**

Name:

Semester (s) Away:

- Please check this box if your family is in need of a U Prep tuition remission scholarship. If there are more than two students requesting tuition remissions in a given semester, the scholarships will be granted by lottery. Also, please note that students are only eligible for one semester of tuition remission.*

Section I: Interest and Program of Study

- a) Please write a brief statement explaining why you would like to participate in a study away program. (100-200 words typed and attached to this document)
- b) Describe the program to which you will be applying.

*Program name and dates:**Web page:**Program contact information:**Write a short synopsis of the program in the space provided below:*

Section II: Permissions

- a) Discuss the program with your parents and have one of them sign below.

I have read and understand all of the conditions of the “Study Away General Information” and discussed the program of study to which my student will be applying. By signing and dating this, I agree to allow my student to petition University Prep to participate in a study away program.

Parent signature

Date

- b) Discuss the program with your advisor and have him or her sign below.

I have read the “Study Away General Information” and discussed the program of study to which my advisee will be applying. By signing and dating this, I support my advisee’s candidacy for a study away program.

Advisor signature

Date

- c) Talk with the Registrar to determine how your study away program will affect your academic standing and course credits. You need the Registrar’s signature below as well as a parent signature and your own.

I have met with the student and given him/her a letter of “Remaining Graduation Requirements.” By signing and dating this, I confirm that the student is aware of how his/her study away program will affect his/her academic standing and course credits.

Registrar signature

Date

I have met with the Registrar and she has given me a letter of “Remaining Graduation Requirements.” By signing and dating this, I confirm that I am aware of how my study away program will affect my academic standing and course credits.

Student signature

Date

I confirm that my student has met with the Registrar and I have reviewed the letter of “Remaining Graduation Requirements.” By signing and dating this, I confirm that I am aware how his/her study away program will affect his/her academic standing and course credits.

Parent signature

Date

