



University
Prep

AUCTION DONATION FORM

(Donate online: www.universityprep.net)

Donation Deadline: *February 3*

DONOR INFORMATION—Please Print

Donor or Company Name (to appear in catalog)

UPA Solicitor

Address

City

State

Zip

Phone

Email

Fax

Donor Contact (for details)

Signature of Donor

Date

DONATION —Please Print

Catalog Item Name:

Detailed Catalog Item Description (include quantity, pertinent dates, number of people, etcetera to ensure proper understanding of donated item.)

Item Restrictions (Please specify all restrictions)

Fair Market Value of Item \$

(Please do not leave blank)

Expiration Date

(if not listed, one year from auction date)

Tangible Item

- Donated item accompanies this form
- Delivery by donor (by ___/___/___)
- Please pick up my donation

Intangible Item

- Donor gift certificate accompanies this form
- Auction committee to create gift certificate
- Donor to provide display item (maximum space 18" x 18")

FOR OFFICE USE ONLY

Category

Procurement #

Package with

Catalog #

Please deliver this form and item(s) to: **University Prep (Auction Office).**

University Prep School 8000 25th Ave. NE, Seattle, WA 98115 Tele. 206.832.1236 Fax 206.525.9659

If you need special delivery or have questions please contact the U Prep Auction Office at auction@universityprep.org.

Please retain one copy of form for your records.

U-Prep's non profit tax number is 91-0974344

T H A N K Y O U F O R Y O U R D O N A T I O N !