

YearbookFAQ

The deadline for submitting material for senior pages is Friday, November 21.

Q: Even though the Yearbook is all-color is it OK to submit black-and-white pictures?

A: Absolutely! Just choose your favorite pictures.

Q: What about a quotation?

A: Yes! Seniors are encouraged to submit a quotation along with their pictures.

Q: Do I have to lay out the page by November 21?

A: No. We just want your photos by that date. No other decisions have to be made by then. AFTER November 21, the yearbook class will spend a lot of time designing pages, determining who goes on which page, etc.

Q: Which picture format do you accept?

A: This year, we are only accepting digital photos. You can scan your prints at home (if you have a scanner) or at school (there are several here).

Q: Some of the photos I want to use are already in digital format. Is that OK?

A: Yes. They must be at least 225 dots per inch (dpi) at the size you want them to run: if you want the photo to be 2-inch by 3-inch on the page, it must be 225 dpi at 2x3. A basic rule of thumb is that if you took the photo on your digital camera and didn't crop it too much, the file will be fine. If you took it on a cell phone, we probably can't use it. If it's a small shot on your Facebook page, it probably won't work.

Q: Where do I send these files?

A: E-mail them to yearbook@universityprep.org. Please label them with obvious file names, including the senior's last name.

Q: How many photos should I submit?

A: Most senior pages have about eight to 12 images on them, but some have as few as five and as many as 20. Between eight and 12 generally look best.

Q: What kind of photos should I submit?

A: Senior pages are typically a mix of one recent formal portrait and a variety of casual shots, often of the student as a younger child and on through the years, with a mix of family and friends.

Q: What are the parameters for creating my own page?

A: Dimensions of the final layout are 7-1/2 inches wide by 4-7/8 inches tall. The layout must be done in either InDesign or Photoshop (note: NOT in MS Publisher). For resolution, follow the same requirements as above. Export your file as a PDF or as a JPG.

Yearbook 2008

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